



Office of
Chief Financial Officer

City of Bristol, Virginia

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January 25, 2017

Martha S. Mavredes
Auditor of Public Accounts
101 North 14th Street, 8th Floor
P.O. Box 1295
Richmond, VA 23218

Ms. Mavredes,

On November 30, 2016, the City of Bristol, Virginia (City) notified the Auditor of Public Accounts that the Comprehensive Annual Financial Report (CAFR) for period ending June 30, 2016 would not be finalized by November 30, 2016. The reason was due to the inability to include audited financial information from the Bristol Virginia Utility Authority (BVUA), a component unit of the City.

We have been informed by our auditors, Blackburn, Childers, & Steagall, CPA's that the BVUA's audit will be finalized on January 27, 2017 and the City's CAFR will be finalized by January 31, 2017. The City will be completing the comparative transmittal forms with the BVUA financial information and will be able to meet the deadline of January 25, 2017. The City's CAFR will also be submitted by February 15, 2017.

If you have any questions, please contact me at 276-645-7358.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kim Orfield".

Kim Orfield
Chief Financial Officer
City of Bristol, Virginia